

**DORDANEH MALEKI, MD, FACP**

set revised 10/25/17

LINWOOD COMMONS  
2106 NEW ROAD, UNIT D5  
LINWOOD, NJ 08221  
PHONE: 609-927-3888  
FAX: 609-927-3988

**Dear Patient,**

Thank you for choosing Dr. Dordaneh Maleki, MD, FACP, a specialist in Gastroenterology/Hepatology.

We ask that you complete the attached paperwork bring it along with you the day of your visit. Your initial visit will be to meet with Dr. Maleki, and if required, any procedure(s) will be scheduled before leaving our office.

**In addition, please bring:**

- ❖ **Your CURRENT insurance cards, and photo ID**
- ❖ **Referrals (if your insurance requires one) with ALL the correct, understandable information.**
- ❖ **Your co-payment, due at the time of your visit. Accepted forms of payment are cash, and credit/debit cards. NO CHECKS.**
- ❖ **Any lab work or medical records you may have.**

If for any reason you are unable to make your appointment, please contact our office 24/48 business hours in advance for office visits / procedures prior to your appointment at 609-927-3888. Otherwise there would be a \$50 late cancellation fee for office visit and \$100 for procedures, added to your balance.

No- show for the initial visit will only be rescheduled after paying a \$50 deposit or posting a credit card, which will be refunded or used towards your copayment upon your visit.

If you do not have ALL the information noted above (excluding labs, or medical records); you will have to be rescheduled for another appointment.

Thank you and we look forward to seeing you the day of your appointment.

Sincerely,

*The staff at Dr. Dordaneh Maleki's office*

Enclosures

Appointment Date & Time

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**\*\*Directions to our office are on the back of this letter.**

**DIRECTIONS TO:**  
**DORDANEH MALEKI, MD, FACP**  
LINWOOD COMMONS  
2106 NEW ROAD, UNIT D5  
LINWOOD, NJ 08221  
PHONE: 609-927-3888 FAX: 609-927-3988

**DIRECTIONS FROM NORTH:** Take the Garden State Parkway South and get off at Exit 36. You will be on Tilton Road. Take Tilton Road until you reach Route 9 (Rite-Aid, Dunkin Donuts, McDonalds, TD Bank). Take Route 9 South for approximately 4 – 4.5 miles. When you get into Linwood and the Central Ave light, continue south for approx. 2 miles. Some landmarks you will pass will be Northfield Community School on the left (the street numbers change through Northfield, HOWEVER continue south on Rt 9), Central Square Plaza on right, Mainland High School on left, and Linwood Professional Plaza on right. Our complex, called Linwood Commons is on the left hand side after you pass Linwood Professional Plaza. We are Unit D5, at the far end of building D.

**DIRECTIONS FROM THE SOUTH:** (Cape May) Take Parkway North, get off at Exit 29 Somers Point. Follow to Route 9 and make a left onto Route 9 North. Travel Route 9 North for approximately 2.5 miles. You will pass WAWA on right, CVS on left (Ocean Heights Ave), our office is about 2.5 blocks from that light. You will see a small BB&T Bank sign; make a right into our complex. We are Unit D5, at the far end of building D.

**DIRECTIONS FROM NORTHFIELD:** Take Route 9 (New Road) South for approximately 4 – 4.5 miles. When you get into Linwood and the Central Ave light, continue south for approx. 2 miles. Some landmarks you will pass will be Northfield Community School on the left (the street numbers change through Northfield, however, continue south on Rt 9), Central Square Plaza on right, Mainland High School on left, and Linwood Professional Plaza on right. Our complex, Linwood Commons, is on the left hand side after you pass Linwood Professional Plaza. We are Unit D5, at the far end of building D.

**DIRECTIONS FROM SOMERS POINT:** Take Route 9 (New Road) north, for approximately 2.5 miles. You will pass WAWA on right, CVS on left (Ocean Heights Ave), our office is about 2.5 blocks from that light, Linwood Commons. You will see a small BB&T Bank sign; make a right into our complex. We are Unit D5, at the far end of building D.

**DIRECTIONS FROM ATLANTIC CITY:** If taking the Black Horse Pike, head west until you reach Route 9 (Kerbeck Dealership on left, Nissan Dealership on right, Rite Aid across the street). Make a left at that light, and follow Route 9 South for approximately 6-7 miles. The street numbers change through Northfield, HOWEVER, continue south on Route 9. When you get into Linwood and the Central Ave light (Central Square Shopping on right, Linwood Care Center on right) continue south for approximately 2 more miles. You will pass Mainland High School on your left, Linwood Professional Plaza on right. Our complex, Linwood Commons, is on the left hand side pass Linwood Professional Plaza. We are unit D5, at the far end of building D.

**DIRECTIONS FROM MARGATE, VENTNOR:** If going over the Margate Bridge, head west over the bridge taking Mill Road towards Route 9. The light at Route 9 (Northfield Community School on left), make a left and continue on Route 9 for approximately 4 – 4.5 miles. The street numbers change through Northfield, HOWEVER, continue south on Route 9. Once into Linwood at the Central Ave light (Linwood Care Center on right, Central Square Plaza on right), continue for approx 2 more miles. You will pass Mainland High School on left, Linwood Professional Plaza on right, our complex, Linwood Commons, is on the left. We are unit D5, at the far end of building D.

REV. 6/28/17